



Committee: CABINET

Date: TUESDAY, 8 JUNE 2021

Venue: MORECAMBE TOWN HALL

Time: 5.00 P.M.

A G E N D A

1. **Apologies**

2. **Minutes**

To receive as a correct record the minutes of Cabinet held on Tuesday, 13 April 2021 (previously circulated).

3. **Items of Urgent Business Authorised by the Leader** (Pages 4 - 27)

To consider any such items authorised by the Leader and to consider where in the agenda the item(s) are to be considered.

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Public Speaking**

To consider any such requests received in accordance with the approved procedure.

Reports from Overview and Scrutiny

Report of the Morecambe Future High Street Bid Informal Task Group to be considered following exclusion of press and public if it is necessary to refer to exempt appendix.

Reports

6. **Appointments to Outside Bodies** (Pages 28 - 30)

(Cabinet Member with Special Responsibility Councillor Jackson)

Report of Chief Executive

7. **Delivering our Priorities** (Pages 31 - 36)

Director of Corporate Services

8. **Exclusion of the Press and Public**

This is to give further notice in accordance with Part 2, paragraph 5 (4) and 5 (5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the intention to take the following items in private.

Cabinet is recommended to pass the following recommendation in relation to the following items:-

“That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item(s) of business, on the grounds that they could involve the possible disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

Members are reminded that, whilst the following items have been marked as exempt, it is for Cabinet itself to decide whether or not to consider each of them in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

9. **Referral from Overview & Scrutiny - Morecambe Future High Street Bid Informal Task Group** (Pages 37 - 76)

Report of Overview & Scrutiny Committee (This report was marked to follow, and was published on Friday 4 June 2021)

10. **Asset Acquisition Update** (Pages 77 - 88)

(Cabinet Member with Special Responsibility Councillor Heath)

Report of Director for Economic Growth & Regeneration (This report was marked to follow and was published on Friday 4 June 2021)

11. **Palatine Recreation Ground - Building Improvements** (Pages 89 - 97)

Report of Director for Economic Growth & Regeneration (report marked 'to follow' published on 7.6.21)

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Caroline Jackson (Chair), Kevin Frea (Vice-Chair), Dave Brookes, Gina Dowding, Tim Hamilton-Cox, Tricia Heath, Erica Lewis, Cary Matthews, Sandra Thornberry and Anne Whitehead

(ii) Queries regarding this Agenda

Please contact Liz Bateson, Democratic Services - email ebateson@lancaster.gov.uk.

(iii) Apologies

Please contact Democratic Support, telephone 582170, or alternatively email democracy@lancaster.gov.uk.

KIERAN KEANE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

Published on Friday 28 May , 2021.

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	8 June 2021
Title	URGENT BUSINESS: South Lancaster Growth Catalyst - Housing Infrastructure Fund - Principles Agreement with Lancashire County Council – Delivering Bailrigg Garden Village		
Report of	Director for Economic Growth & Regeneration		
Purpose of the Report: Cabinet to Approve the Principles Agreement			
Reason for urgency: Any further delay in approving the decision to enter into the Principles Agreement with Lancashire County Council, would imperil the £140M Housing Infrastructure Funding for South Lancaster Growth Corridor; and also the wider Grant Determination Agreement between Lancashire County Council and Homes England.			
Key Decision (Y/N)	N	Exempt (N) public report/exempt appendix	

Report Summary
<p>Lancashire County Council submitted a Housing Infrastructure Fund (HIF) application to support a programme of infrastructure works totalling £261m known as the South Lancaster Growth Catalyst Programme in March 2019. This was undertaken and submitted in partnership with Lancaster City Council. In March 2020 £140m was provisionally allocated by Government in the 2020 Budget to part fund this work and support new development in south Lancaster. Due to delays in government decision making, impacted by Brexit, delayed Planning Inspector’s report and latterly the pandemic, it has been necessary for Lancashire County Council to make a formal application to Homes England (HE) requesting an extension of time to the programme. This was granted in March 2021.</p> <p>Lancashire County Council as the Accountable body for the SLGC signed a Grant Determination Agreement (GDA) with Homes England, which was completed on the 31 March 2021 and secured the £140m.</p> <p>The GDA contains several key milestones that need to be achieved throughout the delivery programme for wider Catalyst Programme and beyond that are funded directly by the £140m and the wider £260M project. Two of these milestones stipulate that Lancashire County Council and Lancaster City Council enter into a Principles Agreement by the end of June 2021 to be followed by A legally binding Partnership Agreement to be signed by 31 August 2021. The Principles Agreement sets out the broad parameters for the more detailed and legally binding Partnership Agreement that will manage the delivery of the unfunded elements of the SLGC, via the planning system through the collection of s.106 developer contributions.</p> <p>This report summarises the broad terms of the Principles Agreement (Appendix 1) between Lancashire County Council (LCC) and Lancaster City Council (LaCC). Once the Principles Agreement is approved, the GDA will become live and the £140m begin to be will be released enabling the implementation of strategic infrastructure to deliver the South Lancaster Growth Catalyst, which includes Bailrigg Garden Village.</p>

Recommendations
To agree the key tenets of the Principles Agreement in advance working towards the completion of a Partnership Agreement programmed to be signed by 30th August 2021
Relationship to Policy Framework
The District of Lancaster Highways & Transport Masterplan Oct 2016 The Lancaster District Local Plan July 2020 Lancaster South Area Action Plan Development Plan Document

Bailrigg Garden Village is one of the 14 UK designated Garden Village projects	
Conclusion of Impact Assessment(s), where applicable	
Climate Low carbon design and development objectives to be incorporated within the Garden Village Design Code	Wellbeing & Social Value to be incorporated into the Garden Village Design Code
Digital to be incorporated as part of the Garden village Design Code	Health & Safety No issues at this stage
Equality to be incorporated as part of the Garden Village Design Code	Community Safety No issues at this stage
Details of Consultation	
The portfolio holder has been consulted.	
Legal Implications	
Legal services have reviewed and amended the draft Principles Agreement and are satisfied with the contents.	
Financial Implications	
There are no direct financial implications arising from this report	
Other Resource or Risk Implications	
Section 151 Officer's Comments	
The s151 Officer is satisfied that the Principles Agreement is not legally binding and so does not have any implications under the Council's Budget and Policy Framework.	
As we move to the next stage more detailed work and close examination of the Partnership Agreement needs to be undertaken to ensure that the Council is not incurring any additional financial risk, or where risks are identified that we fully understand the magnitude and mitigate those risks where appropriate in accordance with the Council's Budget and Policy Framework and decision making process.	
Monitoring Officer's Comments	
At this stage the Monitoring Officer is satisfied that no legally binding commitments are to be made which would take this decision outside of the Budget & Policy Framework. The Leader is able to discharge executive functions such as this. The Principles Agreement will now form the basis for a more detailed Partnership Agreement which will be subject to further governance processes.	
Contact Officer	Iain Robertson
Tel	07812 131178
Email	irobertson@lancaster.gov.uk
Links to Background Papers	
None	

1.0 Introduction

This report sets out the background and context to the successful Lancashire County Council Housing Infrastructure Fund (HIF) application and, seeks authority to enter into a Principles Agreement with Lancashire County Council. This is a non-legally binding agreement setting out the broad principles of how the unfunded elements of wider South Lancaster Growth Catalyst costs (£98M) will be recovered by Lancaster City Council.

The HIF will deliver new physical infrastructure (roads, public transport improvements and M6, J33 upgrade) to support housing development in new and established communities, support ambitious local authorities wanting to accelerate their plans for housing growth and enable local authorities to recycle any recovered HIF to support other locally important infrastructure growth priorities.

Following a formal Housing Infrastructure Fund application assessment process, the Government confirmed a £140m allocation to the Lancaster Catalyst within the Spring Budget 2020, a full 12 months after the submission of the county council's proposals.

The broad policy aims and project ideas set out in the original HIF application were progressed into concept design options in order to assess viability, strategic fit, deliverability within tight programming requiring all Housing Infrastructure Fund to be spent by 31 March 2024 and provide a rough order of magnitude costs to inform the Business Case.

Given the scale and ambition of the Catalyst, the delay between application and formal announcement, the significant further delay caused by the timing of the Inspector's report into the Local Plan, Covid-9 pandemic and extended work to build on the original desktop studies and surveys impacted on the overall project timescales. A review of the Catalyst explored the extent to which elements could be spent by the Homes England deadline of March 2024, the county council's revised delivery programmes showed that the main piece of infrastructure, the reconfiguration of the Junction 33 of the M6, would not be complete until July 2027.

The county council met with partners and Homes England to develop a clear rationale and recommend to HM Treasury via the Ministry for Housing, Communities and Local Government that an extension of time to 2027, which was granted in March 2021.

On 14th January 2021, Lancashire County Council approved the following:

- (i) To enter into a Grant Funding Agreement with Homes England to receive the £140m Housing Infrastructure grant.
- (ii) Agree to the integrated package of highway and transport interventions as part of the Housing Infrastructure Funding.
- (iii) Agree to act as the Accountable Body for the Housing Infrastructure Fund Grant.
- (iv) Authorise Officers to finalise and arrange for the execution of the Grant Determination Agreement to receive the £140m Housing Infrastructure Fund, subject to agreement of acceptable principles around co-operation and delivery between local partners.
- (v) Approve the principle of providing 50% of the local contribution up to a maximum of £4.6m to be funded utilising Integrated Transport Block grant funding over 15 years and agree a cash flow facility to a maximum of £55m with repayment to include all relevant interest.
- (vi) Agree to commission Network Rail to undertake a feasibility and options development exercise (via the Governance for Rail Investment Process 1, 2 and 3 Stages) for the crossing of the West Coast Main Line to provide access to Bailrigg Garden Village and that Officers on behalf of the County Council to enter into a Services Agreement with Network Rail for these purposes.

2.0 Financial Model and Principles

The principal document that will guide and govern the relationship between the county council and Homes England is the Grant Determination Agreement (GDA) and which will constitute a formal contract between the parties.

The GDA comes with certain conditions, specifically around the delivery of the wider Catalyst Programme beyond that funded by the £140m. This will be managed through a Partnership Agreement between Lancashire County Council and Lancaster City Council. This Partnership Agreement will cover funding of all the infrastructure and utilising anticipated developer contributions to repay cash flowed items.

The proposed package of highways and transport proposals to be delivered in South Lancaster is set out in Table 1 and it includes the works to be funded by HIF.

Table 1 – HIF Packages and Funding Contributions

Works	Description	Cost (£m)	HIF funds (£m)	Local Match (£m)	Other grants (£m)	Developer Balance ¹ (£m)
Strategic Highways Works	1. Reconfiguration of M6 Junction 33 2. A new 2.5km highway connection running parallel to the M6 from junction 33, northwards to connect South Lancaster directly to the strategic road network, bypassing the village of Galgate. The new connection will link into an improved Hazelrigg Lane, immediately to the south of Lancaster University	£105.1	£74.3	£0	£0	£30.8
Bailrigg Garden Village Works	1. New 2km spine road opening up greenfield land for the development of Bailrigg Garden Village including a new road underpass of the West Coast Main Line. Works to WCML and A6 tie in and a bridge across the canal. 2. Strategic utilities	£65.7	£65.7	£0	£0	£0
Bus Rapid Transit and City Centre Gyratory scheme and South Lancaster Park and Ride	1. Highways capacity is to be reprioritised to provide a South Lancaster - City Centre - Morecambe - Heysham public transport corridor. This will prioritise bus travel and address capacity problems on the existing transport network from the development of South Lancaster. This will include significant remodelling of the city centre gyratory improving accessibility for walkers and cyclists	£27.4	£0	£6.2	£0	£21.2
Cycle Superhighway South Lancaster	1. City Centre active transport route connecting Bailrigg Garden Village, Health Innovation Campus, and University with the City Centre.	£5.8	£0	£3	£0.8	£2
Bridge over Lancaster Canal	Second bridge to provide access to South Lancaster Growth Area	£3	£0	£0	£0	£3

Works	Description	Cost (£m)	HIF funds (£m)	Local Match (£m)	Other grants (£m)	Developer Balance ¹ (£m)
Education	1. 2 new primary schools 2. 1 new secondary school	£33	£0	£0	£13.2	£19.8
Health	1. Expanding GP provision at the university and Galgate	£14	£0	£0	£0	£14
Interest cost of cashflow facility	Interest costs related to the forward funding of the non-HIF infrastructure	£7.2	£0	£0	£0	£7.2
Total		£261.2	£140	£9.2	£14	£98

To assist delivery of infrastructure Lancashire County Council are forward funding works to enable the works to be completed, however this will be subsequently recovered via developer contributions from the housing sites

The Balance (£98M) is to be met by recovering s106 developer contributions through the planning process. The balance includes the non-HIF items to be cash flowed via Lancashire County Council at £55m plus interest to bridge the gap between the timing of infrastructure development and the timing for recovery of developer contributions via S106 agreements.

It is these principles that underpin the HIF Financial Model and are the basis of the attached non-legally binding Principles Agreement. On the approval to proceed with Principles Agreement, it is proposed that Lancaster City Council will work with Lancashire County Council, to formulate the detailed terms of the main Partnership Agreement between the two councils. This includes the detailed processes relating to the delivery of the Catalyst Programme and the management and recovery of the funding contributions and related risks.

Timeline & Conclusion

- County Cabinet Paper February 2021 recommending procurement exercise for development & construction of M6 J33 reconfiguration and Link road, Bailrigg Garden Village Spine Road
- County council sign GDA March 2021
- City Council approve principles of Partnership Agreement June 2021
- County Council scoping and design work to commence April/May 2021
- Governance Structures established to manage the programme delivery and risks
- Appointment of Network Rail design team to conduct feasibility study due April 2021
- County & City Councils sign Partnership Agreement August 2021
- Full Partnership Agreement in place August 2021
- HIF infrastructure Project Completion Date c. 2027 see Appendix II
- JTP masterplanning work complete March/April 2021

- Work starts on Design Code April 2021
- Area Action Plan preparation commenced – consultation & adoption programmed 2023
- Early housing releases potential 2022/23

3.0 Options and Options Analysis (including risk assessment)

Options Analysis
<p>Advantages: The Housing Infrastructure Fund unlocks government investment worth £140m to Lancaster District and enables Local Plan and South Lancaster Growth Catalyst objectives to be met. The infrastructure investment will deliver the Bailrigg Garden Village project and create new places and neighbourhoods for the benefit of people and communities in South Lancaster.</p>
<p>Disadvantages: There are no economic disadvantages in delivering the South Lancaster Growth Catalyst Programme.</p>
<p>Risks: Failure to enter into a Principles Agreement with Lancashire County Council will result in reputational damage to Lancaster City Council as it is unlikely that the HIF fund will be allocated by Homes England and there are potential wider strategic implications that could be affected by such a decision.</p>

4.0. Officer Preferred Option (and comments)

4.1 The officer preferred option is to recommend entering into a Principles Agreement with Lancashire County Council by the latest 30 June 2021, following approval by Cabinet .

Appendix I – Principles Agreement

Document is Restricted

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	8 June 2021		
Title	Appointments to Outside Bodies				
Report of	Chief Executive				
Purpose of Report					
To make appointments to a number of Outside Bodies					
Key Decision (Y/N)	N	Date of Notice	n/a	Exempt (Y/N)	N

Report Summary
Cabinet are requested to appoint to a number of outside bodies on which there are now vacancies following changes to Cabinet membership.

Recommendations of Councillors
(1) That Cabinet appoints to the outside bodies as detailed in Appendix 1. (2) That the relevant Outside Bodies be notified of the revisions.

Relationship to Policy Framework
Representation on Outside Bodies is part of the City Council's community leadership role.

Conclusion of Impact Assessment(s) where applicable	
Climate	Wellbeing & Social Value
Digital	Health & Safety
Equality	Community Safety
The content of the report has no impact in itself.	

Details of Consultation
n/a

Legal Implications
There are no legal implications arising from the report.

Financial Implications
Members of outside bodies are entitled to travel expenses. Costs resulting from any appointment should be minimal and will be met from existing democratic representation budgets.

Other Resource or Risk Implications

No other implications arising directly from the report.	
Section 151 Officer's Comments	
The Section 151 Officer has been consulted and has no comments to make.	
Monitoring Officer's Comments	
The Monitoring Officer has been consulted and has no comments to make	
Contact Officer	Liz Bateson
Tel	Tel: 01524 582047
Email	ebateson@lancaster.gov.uk
Links to Background Papers	

1.0 Introduction

Following the appointment of Councillor Caroline Jackson as Leader of the Council at the Business Council meeting on 17 May 2021 and the subsequent confirmation of changes to Cabinet membership, Cabinet are asked to make appointments to a number of Outside Bodies as set out in Appendix 1.

2.0 Options and comments

Cabinet is requested to appoint to the vacancies on the Outside Bodies.

Members are reminded that Members nominated to outside bodies, partnerships and boards by Cabinet are representing the views of Cabinet in such positions, rather than any views they might hold as individuals.

It is recommended that appointments be aligned as closely as possible to individual Cabinet Members' portfolios.

APPOINTMENTS MADE BY CABINET

ORGANISATION
Lancaster Community Fund Grants Panel (Cabinet Member and 1 member nominated by Council) : (vacancy)
Lancashire Leaders Meeting : (Leader of the Council – Cllr Caroline Jackson)
LGA Coastal Issues Special Interest Group : (Cllr Frea)
Morecambe Bay Partnership : (Cllr Brookes)
Lancashire Waste Partnership : (Cllr Brookes)
Community Safety Partnership : (Cabinet Member (& Reserve):
Health and Wellbeing Partnership : (Cabinet Member & Reserve)
BID Company Ltd : (Cabinet member)
Lancaster Business Improvement District (BID) Management Group : (Cllr Hamilton-Cox)
Yorkshire Dales National Park Board (Cllr Frea)
Growth Lancashire – Cabinet Member & Reserve (Cllr Hamilton-Cox & Reserve)

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	8 June 2021
Report	Delivering Our Priorities: Q4 & End of Year 2020-21		
Report of	Director of Corporate Services		
Purpose of Report			
To provide an update on the status of corporate projects and performance indicators.			
Key Decision (Y/N)	N	Date of Notice	Exempt (Y/N)
			N

Report Summary

This report, and its Appendix, provides an update on the progress of key corporate projects and performance measures for the period January-March 2021 (Q4 2020-21), and for some annual indicators, the full year April 2020-March 2021.

During this time, much of the council's activity has been re-focused to support residents and communities during the Covid-19 pandemic; this report provides some information on the impact of this re-alignment on projects and services.

The future development of project and performance reporting will be more closely aligned with the council's overall strategy, in accordance with the report to Cabinet in March 2021.

Recommendations of Councillor Caroline Jackson

- (1) That Cabinet consider the updates on projects and performance measures from January-March 2021 (Q4) and annual measures from April 2020-March 2021 at Appendix A.

Relationship to Policy Framework

Robust, meaningful, and timely information on the council's key projects and success measures provides an important perspective on the direction of the organisation in delivering its strategic priorities under its Policy Framework.

Conclusion of Impact Assessment(s) where applicable

Climate	Wellbeing & Social Value
Digital	Health & Safety
Equality	Community Safety

No direct impact arising from this report.

Details of Consultation

No direct consultation relating to this report.

Legal Implications

No direct implications arising from this report.

Financial Implications


No direct implications arising from this report.	
Other Resource or Risk Implications	
No direct implications arising from this report.	
Section 151 Officer's Comments	
The report has been considered and there are no further comments.	
Monitoring Officer's Comments	
The report has been considered and there are no further comments.	
Contact Officer	Sarah Davies, Director of Corporate Services
Tel	01524 582501
Email	sdavies@lancaster.gov.uk
Links to Background Papers	

1.0 Introduction

- 1.1 The primary purpose of this report is to present the information contained in the projects and performance Highlight Report for the period January-March 2021 (with some annual measures covering the period April 2020-March 2021), which can found at Appendix A.
- 1.2 The information contained in the report reflects the continued reprioritisation of some services to enable maximum support for the district's communities and businesses during the pandemic. The period covered by the report broadly matches the lockdown restrictions in place from January to March 2021.

2.0 Future Reporting

- 2.1 As outlined in the report to Cabinet of 2 March 2021, future reporting of this information will be developed based on the following principles:
- Alignment with strategic priorities
 - Clear and intuitive structure
 - Accessible, timely dashboard format
 - Clear accountability across the organisation
 - Outcome-focused, district-wide partnership approach to measuring success

 Promoting City, Coast & Countryside	Corporate programmes and projects update – 31st March 2021 (Q4)	Status Key																
	With additional updates from 26 th May 2021, shown in bold text	<table border="1"> <tr> <td>R</td> <td>Red – The project is unlikely to meet its agreed plan, costs or benefits unless immediate remedial action is taken</td> <td>C</td> <td>Complete or Closed</td> </tr> <tr> <td>A</td> <td>Amber – The project is at risk of failing to meet its agreed plan, timescales, costs or benefits unless action is taken</td> <td>N</td> <td>Not Started</td> </tr> <tr> <td>G</td> <td>Green – The project is on track to meet its agreed plan, timescales, costs and benefits</td> <td>H</td> <td>On hold</td> </tr> <tr> <td>X</td> <td>No data available</td> <td></td> <td></td> </tr> </table>	R	Red – The project is unlikely to meet its agreed plan, costs or benefits unless immediate remedial action is taken	C	Complete or Closed	A	Amber – The project is at risk of failing to meet its agreed plan, timescales, costs or benefits unless action is taken	N	Not Started	G	Green – The project is on track to meet its agreed plan, timescales, costs and benefits	H	On hold	X	No data available		
R	Red – The project is unlikely to meet its agreed plan, costs or benefits unless immediate remedial action is taken	C	Complete or Closed															
A	Amber – The project is at risk of failing to meet its agreed plan, timescales, costs or benefits unless action is taken	N	Not Started															
G	Green – The project is on track to meet its agreed plan, timescales, costs and benefits	H	On hold															
X	No data available																	
Priorities Key																		
I	An inclusive and Prosperous Local Economy (Economy)																	
S	A Sustainable District (Environmental)																	
H	Healthy and Happy Communities (Social)																	
R	A Co-Operative, Kind and Responsible Council (Governance)																	

Healthy & Happy Communities (Social)

Projects				
Priority	Programme & Project Name	Update	Date of Update	Status
	H	Homes Programme	-	-
S	H	My Mainway DIRECTOR C+E comments- Q1 2021- In the course of any strategic project issues arise that require adjustments to the plans and means of delivery. The Cabinet report above provides a good example of how issues were identified and a clear course set. As of Q1 the project is on track.	16/4/21	A
S	H	Extra Care Scheme This project is on hold until confirmation is received of whether the council's offer on the site has been accepted.	16/4/21	H
	H	Housing Acquisitions In its current form cannot be taken forward as interest rate on borrowing impact on the viability of the scheme – hence the AMBER. DIRECTOR C+E comments- Q1 2021- in the course of any strategic project issues arise that require adjustments to the plans and means of delivery. The above was identified in Q4. The strategic aim of the project is still valid. Officers are developing different solutions.	19/4/21	A
I	H	R Funding the Future	-	-
	H	LATCo - Housing Company The LATCo group structure was approved by members in March 2021. Further steps need to take place before the LATCo can be incorporated. DIRECTOR C+E comments- Q1 2021- The steps referred to above are merely ones that need to be put in place to incorporate the LATCO. They have been put on place now. Incorporation of the LATCO is imminent.	19/4/21	A
I		LATCo - Commercial Waste		X
	R	Outcomes Based Resourcing		N
		This project is not yet underway as is planned to commence in Q1 2021/22. The Executive Management Team have held a session on priorities and project design.	-	N

Performance							
		Measure	Q1	Q2	Q3	Q4	Comments
	H	Number of people statutorily homeless				8	
	H	Number of people recorded sleeping as rough			2		
	H	Number of Disabled Facilities Grants completed	17	44	96	68	The number of DFGs completed in 20/21 was 225 . This is lower than anticipated and a direct result of the pandemic with the lack of contractors and inability to visit vulnerable residents homes. Uncommitted grant monies are to be carried forward to 21/22. This should result in an increased number of completions in 21/22.
	H	Number of properties improved		79		39	Demand for our service has been high with 190 requests for service recorded. We have had to amend how we operate to reduce face to face contact, but along with the property improvements, 15 HMO licences have been issued and 6 enforcement notices served.
I	H	% of premises scoring 4 or higher on the food hygiene rating scheme					Due to the tightening of Covid regulations throughout the year and through increased enforcement of Social Distancing, food businesses have had to adapt to offering takeaway only meaning that the food hygiene safety inspections have been very limited as a result of this, and therefore to report on these would give an inaccurate picture of the work that has been carried out by the public protection team.
I	H	% of high risk food hygiene inspections completed					
	H	Number of admissions to Salt Ayre Leisure Centre	0	35,803	27,830	0	The third national lockdown was in place during the whole duration of Q4 which meant that Salt Ayre had to be closed to the public.
	H	Average time taken to re-let Council houses (days)	28	49.24	49.85	50.41	Increase in void time is a direct consequence of the current pandemic. We have had to severely limit, and at times, pause the lettings process. Thought out the year we have remained in the top 50% of our comparator group, indicating this has been the same for all LA and RSL across the social housing sector.

A Sustainable District (Environmental)

Projects

Priority	Programme & Project Name	Update	Date of Update	Status
S	Carbon Neutral Programme	-	-	-
S	Salt Ayre Leisure Centre Decarbonisation (formerly, SALC Solar Farm)	The Council has successfully secured £6.8m from the Public Sector Decarbonisation Scheme. The project is on track to deliver significant CO2 savings for SALC, in line with the financial threshold of <£500 per tCO2.	7/4/21	G
S	Electric Cars	Pandemic aside, in the 7 months since the scheme was launched, officer mileage claims have reduced by 37% and are therefore on track to reach the projected reduction of 50% in the first year. Targeted work with those who historically have high mileage has been undertaken.	13/4/21	G
S	Travel Plan	DIRECTOR C+E comments- Q1 2021. The development of a comprehensive travel plan with the anchor institutions in the District is now in its development phase. The Council's car club is about to be launched.	-	A
S	Local Authority Delivery for Green Homes Grant (part of Council Housing Thermal Energy Efficiency)	The council is part of a consortium which has secured funding for a Local Authority Green Homes Grant. 40 poorly performing properties have been identified which would most benefit from upgrade work. Works are required to be complete by the end of Sept 2021.	12/4/21	G
S	1 Million Trees	The pandemic has obviously impacted on tree planting in the 2020 season. Nonetheless some has taken place and the City Council has contributed financially to the Ribble River Trust programme (which includes tree planting schemes in this District's catchment areas)	-	X

Performance

	Measure	Q1	Q2	Q3	Q4	Comments
S	Number of fly-tipping reports actioned within 5 days	284 out of 709 40.05%	295 out of 795 37.10%	403 out of 531 59.69%	98	We have seen a significant increase in the number of fly tipping incidents reported. Extensive analysis has taken place and bespoke action plans are being developed for hot spot areas
S	% of household waste recycled (quarter behind)	42.6	39.4	35.9		We have seen a trend of increased amounts of recycling during the pandemic
S	Kg of residual waste per household (quarter behind)	93.6	97.4	84.4		The amount of residual waste has not increased in proportion with recycling- which in terms of the waste hierarchy of reduce- reuse- recycle is very positive
S	Number of parks achieving the Green Flag award	5				
S	Number of volunteer groups supporting parks and open spaces	25				
S	Diesel consumption of council vehicle fleet	119785	128269	121230	111379	Litres used decreased by 8% compared to Q3 2021. Usage for Q1-Q4, compared to the previous 12 months, has increased by 17866 litres. This is due to the additional hire vehicles to aid with social distancing and increased workloads during the pandemic.
S	Cost/m2 energy across corporate buildings (quarter behind)	£2.43	£1.20	£1.14	£2.33	Corporate buildings are: -Lancaster Town Hall -Morecambe Town Hall -Palatine Hall -Old Fire Station Increase on previous quarter and as expected given that LTH was back in use during this quarter by the courts and NHS.
S	Gas KWH usage in council buildings (quarter behind)	2,760,000	782,000	776,000	2,090,000	Increase as expected due to winter months and LTH coming back in to use by courts and NHS during this quarter.
S	Electricity KWH usage in council buildings (quarter behind)	736,000	388,000	546,000	588,680	Increase as expected due to winter months and LTH coming back in to use by courts and NHS during this quarter, but not as significant a leap compared to same period in previous years. This is likely to be because the number of PC's running in the buildings is significantly lower due to working from home.
S	Exposure to air pollution away from roads	10.0				This figure represents a significant decrease from the 2019-20 reading of 13.2.
S	Exposure to air pollution at roadside	22.8				

A Co-operative, Kind and Responsible Council (Governance)

Projects					
Priority	Programme & Project Name	Update	Date of Update	Status	
I	R	Working Well Project	The Working Well Project has been formed (replacing the Agile Programme and Reimagining and Recovery workstream) to plan how the council should operate going forward. It is split into 5 workstreams for reporting purposes. Further details from each workstream can be seen below.	14/4/21	G
	R	Culture and Behaviours	Reminders to staff about 'Our Values' and 'Your Time' initiatives have recently been issued.	-	-
	R	Org Design and HR Policy	The workstream is in the early stages of discussions with HR colleagues regarding policy review.	-	-
	R	ICT	Working alongside other workstreams to ensure the correct technology is in place to support hybrid working and ensure we have 100% digital inclusion.	-	-
I	R	Working Environment	Considering hybrid working environment which delivers for the council and community. Currently focussed on ensuring LTH has sufficient space for election duties. Socially distanced space is found for Full Council meetings when they return to face-to-face in May and that further desks are available to staff as lockdown restrictions ease.	-	-
	R	Connecting with our Community	Focusing on how we undertake activities ranging from council meetings, customer service and partnership working. Building on the wide-ranging innovations that emerged during the pandemic.	-	-
	R	Digital Programme	-	15/4/21	A
	R	High Capacity Fibre Cable Network Provision	Working with local businesses to create the proposed full-fibre network. Project report in June 2021.	-	-
	R	Digital Market Place	Delayed due to resourcing issues but will be progressed soon.	-	-
	R	5G Strategy	The 5G strategy has been completed. The next step is to determine how and what should be taken forward.	-	-
	R	Dalton Square Connectivity	This is linked to the full-fibre project, a plan is in place to repair broken ducting.	-	-
I	S	R	Community Wealth Building Programme	-	-
	R	Business Pathway	Project are yet to be scoped for this programme	14/4/21	N

Performance								
Priority	Measure	Q1	Q2	Q3	Q4	Comments		
	R	Average social media engagement rate	82.13%	61.01%	95%	77%		
	R	Total digital audience	750,347	879,820	449,446	407,770		
	R	Average number of days' sickness per full-time employee	1.78	1.58	1.62	1.68		
	R	Occupancy rates for commercial properties			89.51%	92.67%	The occupancy rate is 92.67% (despite there being no actual changes in occupancy). We are continuing to improve and refine the data production so moving forward we are confident that further errors should not arise. Occupation at a good level particularly in the current climate.	
	H	R	Average time taken to process new Housing Benefit claims	19.27	14.87	14.84	18.34	Target has been met for Q4

An Inclusive and Prosperous Local Economy (Economy)

Projects					
Priority	Programme & Project Name	Update	Date of Update	Status	
S	Canal Quarter	The project is currently in phase 1 and running to plan, with phase 2 funding having been agreed at the January cabinet meeting.	12/4/21	G	
I	Bailrigg Garden Village Masterplanning	This project is at decision phase with in depth discussions taking place between Cabinet, County and Officers.	-	X	
I	Heysham Gateway	The council has been successful in its bid for funding from a County Council Economic Recovery & Growth fund. This means the county council has a formal stake in the project and, as some of the approved funds are no longer required, the city council's budget position is improved. (Updated 27 th May)	13/4/21	G	
I	H	Eden Project North	The government are yet to announce any bespoke funding for Eden North, as was anticipated in the March budget. All partners continue to have dialogue and the planning application preparation continues.	6/4/21	G
I	S	Lune Flood Protection, Caton Road	The original phase 3 element of the project is nearing completion with the riverside cycle path re-opening on 1 st April.	12/4/21	G
I	Heritage Action Project	A number of heritage improvement schemes are underway, some of which are behind plan which is in part due to the pandemic.	13/4/21	G	

Performance							
		Measure	Q1	Q2	Q3	Q4	Comments
I		% of minor planning applications determined within 8 weeks or agreed time	91.5%	76%	64%	61%	<p>46 minor applications were determined, with 3 determined within statutory timescales and a further 25 within timescales agreed with the client.</p> <p>The service faces a number of challenges when seeking to determine applications in a timely manner, including limited engagement from agents and statutory consultees as well as the internal challenges of managing a backlog.</p> <p>The service is currently implementing an improvement plan, including the allocation of extra resource and a review of its practices, with the intention of increasing the timely processing of applications.</p>
I		% of other planning applications determined within 8 weeks or agreed time	95%	88%	85%	80%	172 minor applications determined of which only 75 (44%) were determined within statutory timescales. The comments above also apply.
I		% of major planning applications determined within 13 weeks or agreed time	100%	75%	78%	50%	6 major applications determined of which none (0%) were determined within statutory timescales. The comments above also apply.
I	H	Number of empty properties brought back into use	0	0	44	0	The Empty Homes Officer has been redeployed to Business Support to assist with the Covid response and so has not been able to carry out any empty homes work this quarter.

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	8 th June 2021	
Title	Morecambe Future High Street Bid Informal Task Group			
Report of	Overview and Scrutiny Committee			
Purpose of the Report				
To request Cabinet to consider the recommendations of the Overview and Scrutiny Committee regarding the Morecambe Future High Street bid.				
Key Decision	N/A	Date of Notice	N/A.	Public report Exempt appendix

This is a referral report from Overview and Scrutiny Committee.

Report Summary

This report sets out a number of recommendations that were agreed by the Overview and Scrutiny Committee at its last meeting on 28th April 2021 after an Informal Task Group was set up to consider the Morecambe Future High Street bid which was not successful.

The Informal Task Group reported back to the Overview and Scrutiny Committee which agreed the recommendations as set out below which are now referred to Cabinet for consideration.

Recommendations of Overview and Scrutiny Committee

That the Overview and Scrutiny Committee request Cabinet to consider the following recommendations :-

1. That Officers ensure that consultants have a local based knowledge for future bids.
2. That any future bids consult with a wider base of stakeholders with a broader scope of interests and
That all ward Councillors are invited to participate from town, city and county.
3. With regard to Destination Morecambe - restructuring and reimagining how people arrive and connect with the town :-
That full consultation takes place with County Highways, Network Rail, Eden North and other relevant interested parties to ensure a whole structured, environmentally friendly transport plan is conceived for the area.
4. With regard to the New Contemporary Heart proposals within the bid :-
That more sustainable regeneration proposals are developed following wider consultation taking into account the 80+ Market traders.
5. Regarding the Call for housing - new development of Telephone Exchange car park:-
That conversion of empty business premises and new build of housing is introduced throughout the town centre to bring back the community feel of the whole of the centre.
6. With regard to the Winter Gardens provision of essential new infrastructure to increase the capacities, opportunities and viability :-

That the Winter Gardens remain an essential part of Morecambe's future and should be included in any future bid.

7. Regarding Hyperfast Broadband - installation of engineered servicing to facilitate hyper provision for Morecambe Town Centre :-

That Lancaster City Council tries to source other funding for Hyperfast Broadband provision in Morecambe Town Centre.

8. That comparisons with other sites contained within the report should be like for like. There is no benefit comparing a seaside-based, seasonal tourist town with major city yields and operations.
9. That, as a rule, the final bid (ultimately spending commitment) should be signed off by the Departmental Head, the Chief Executive, the Portfolio holder and Leader of Council.
10. That for clarity, an Executive summary should be attached to the report, which also defines the original council brief, tasks undertaken, personnel involved and third party outsourcing responsibilities.
11. That this bid is not re-used in the future as it is outdated and no longer fit for purpose, post COVID.
12. That a new Morecambe Area Action Plan is drafted with full participation of all Morecambe councillors and business representatives.
13. That a Capital Strategy policy be developed to include purchases specifically for the economic growth of Morecambe, for instance bringing redundant premises back to use.

Relationship to Policy Framework

Lancaster District Local Plan and the Morecambe Area Action Plan.

Council Plan – Ambitions

- **A Thriving and Prosperous Economy**
 Create strong conditions for growth so that businesses thrive and jobs are created
 With our partners, deliver major regeneration and infrastructure projects
 Support development of new skills and improved prospects for our residents
 Ensure that growth is good for all, and increased wealth benefits our local communities

- **Clean, Green and Safe Neighbourhoods**
 Deliver, work in partnership and influence to make our district's neighbourhoods, parks, beaches and open space clean, well-maintained and safe
 Work towards key parks and public spaces becoming financially self-sustaining
 Use innovation, technology and partnership with others to help improve the efficiency of services, improve customer satisfaction and reduce our impact on the environment

- **Healthy and Happy Communities**
 Work with others to address health inequality, food and fuel poverty, mental health, loneliness
 Enhance community cohesion
 Improve access to arts and leisure, meaningful work, public open space, quality housing
 Protect and improve health focussing on early intervention and involving our communities in service design and delivery

Corporate priorities**Climate Action**

Taking action to reduce the effects of climate change on our district

Community Wealth-Building

Building a sustainable and just local economy that benefits people and organisations

Community Engagement

Drawing on the wealth of skills and knowledge in the community and working in partnership

Conclusion of Impact Assessment(s), where applicable

Climate	Wellbeing & Social Value
Digital	Health & Safety
Equality	Community Safety

There are no direct impacts as a result of this report.

Legal Implications

There are no legal implications stemming from this report.

Financial Implications

There are no direct financial implications as a result of this report. Any recommendations resulting in the requirement of officer time will be managed from within existing budgets and any future expenditure needed will be reported back to members as part of future projects.

Other Resource or Risk Implications

Risk of unsuccessful bids.

Section 151 Officer's Comments

Although there are no direct financial implications as a result of this report many of the recommendations if fully implemented could have significant financial consequences in future years. These would need to be considered in line with the Councils current Budget & Policy Framework and existing governance requirements.

Monitoring Officer's Comments

The Overview and Scrutiny Committee support the work of the Cabinet and the Council as a whole and may be supported by Task Groups. These lead to reports and recommendations that advise the Cabinet and the Council as a whole on its policies, budget and service delivery.

It is important that Overview & Scrutiny should act as a 'critical friend' for Cabinet.

Officer Comments

The Overview and Scrutiny recommendations are constructive and positive and will help facilitate broader discussion of options to further plans for Morecambe.

In respect of the Future High Streets bid, feedback from government confirmed that the reason why the bid was unsuccessful was entirely due to the Benefits Cost Ratio (BCR) evaluation, a component of the Treasury Green Book. The BCR essentially scrutinises the potential for land value uplift delivered by the regeneration interventions proposed at that time. For areas that have experienced persistent market failure the BCR ratios are usually unachievable. This is an issue that affects many areas particularly northern towns and those that score highly in areas with high Indices of multiple deprivation. This makes the evaluation process a factor of

geographic location and not value for money and, is therefore, outside of the council's control. It was confirmed by the Government that Treasury Green Book evaluation was used as the evaluation method for all FHF bids.

A number of the recommendations from O and S are relatively easy to implement, but others have financial and other resource implications, which would need to be considered in detail, particularly in respect of corporate budgets and officer resources in the context of corporate priorities.

The focus of the recommendations primarily relates to the specificity of the Future High Streets bid and other external funding opportunities that may arise, but there is also a strong focus on the future of Morecambe and a need for an agreed way forward. Establishing this would take time and resources, but would help considerably in terms of being prepared for and meeting the criteria for any future bids for strategic funding for the area.

It is important to note that there is rarely enough time between the announcement of a new major fund and the deadline for submission of a bid to undertake the work required to engage, consult and agree a Vision and Plan for an area. The only realistic option is to develop this in advance.

Recommendation 3 refers to formal and statutory arrangements and it may be useful to note, for example, that there is already a formally adopted transport framework in place that covers Morecambe. This is the District of Lancaster Highways and Transport Masterplan, which is a statutory document, prepared by Lancashire County Council in their role as the strategic transport authority. The council cannot replicate this document, nor advance proposals that contradict the adopted vision for the future of transport in the district. However, there is no reason why softer local options could not be discussed within this broad framework.

Recommendation 12 references the Morecambe Area Action Plan. This is already a formally adopted Development Plan Document. That means that it has formal status as part of the Local Plan. Having a fully adopted Local Plan is clearly beneficial for any future bid, because it avoids ambiguity regarding future land uses. The existing Plan already supports redevelopment of the Development Opportunity Sites in Morecambe and provides policy weight regarding improvement of the public realm and diversification of Morecambe's economy.

Resolving to replace the Morecambe Area Action Plan would, like any part of the Local Plan, require significant personnel and finance resources. The availability of personnel would be dependent upon the progress of the Climate Emergency Review of the Local Plan, and the Lancaster South Area Action Plan, both of which are advancing in accordance with the Council's Local Development Scheme. Any replacement Area Action Plan for Morecambe would require statutory stages of consultation, submission to Government and an Examination in Public.

To avoid creating policy instability for any future bid, it is recommended that any review of the Morecambe Area Action Plan is considered after the submission of any such bid.

Many of the recommendations have the potential to help development of a new Vision led Morecambe Plan that could sit quite comfortably without the requirement for it to be adopted in planning terms.

Noting the recommendations, officers would advise that, if Cabinet wishes to address needs and opportunities for Morecambe, a useful way forward would be to direct officers to consider and provide advice on how a shared Vision and Plan for Morecambe. This would appear to be a best prepare for any strategic funding opportunities that may arise over the next few years and to identify what resources would be required to take this work forward.

More generally, the recommendations focus on specific areas where there was felt to be a perceived "gap" in either the business case or Council governance. Recommendation 1-ensuring consultants have local based knowledge. Not only is this a value judgement, it is not necessarily required for technical submissions like FHF. Similarly, recommendation 9 makes

specific recommendations for bid sign off. Whereas Cabinet will recall consulting with Overview and Scrutiny Committee in March 2020 before approving the final bid document at its meeting in April 2020 thus ensuring due diligence and governance was completed. Recommendations 2,3,4,5,6,7 that at either already are covered by existing policies or strategies or would be developed through project/programme delivery.

Recommendation 11 is self-determining. The FHF bid document in and of itself would not be resubmitted in its current form for any future funding. However, much of the work contained in the business case around key projects is reusable and could form the basis of any future business case for a levelling up fund bid, for example, in the future. Similarly, in Recommendation 13, any future regeneration strategy for Morecambe would continue to be developed alongside the Council's Capital Strategy and this would include land and asset management/acquisition strategy for key sites and buildings.

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Links to Background Papers	

1. Report

After the recent unsuccessful Morecambe Future High Street bid, the Overview and Scrutiny Committee agreed to carry out a short piece of work to consider the bid that had been submitted and make recommendations to increase the City Council's chances in the future.

The purpose of the Morecambe Future High Street Bid Informal Task Group was to assist in ensuring that any future bids that were submitted by the City Council were given the best chance of success in accessing the necessary funding for the sustainable economic priorities of the local community.

The Morecambe High Street Bid was listed as 4th in 'the most likely to succeed' however came in at approximately 104th after the final submission. Sheffield who started at 100+ were successful in gaining the funding in 4th place.

The Informal Task Group considered the bid that had been submitted for the Future High Streets funding in detail. The Group met with officers to discuss in detail the background to the bid, the criteria and reasons for it being unsuccessful.

The Morecambe High Street Bid document is attached at Appendix A to this report.

2. Options

Option 1: To accept the recommendations as set out in the report.
Option 2: Not to accept the recommendations as set out in the report.
Option 3: To make alternative proposals to those recommended by the Overview and Scrutiny Committee.

3. Overview and Scrutiny Committee's Preferred Option (and comments)

The Overview and Scrutiny Committee's Preferred Option is Option 1:-

To accept the recommendations as set out in the report.

4. Conclusion

Cabinet is requested to consider the recommendations of the Overview and Scrutiny Committee as set out in report.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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